

GOOD SHEPHERD PARISH
2024 MASS INTENTION REQUEST INSTRUCTIONS

PLEASE READ THESE DIRECTIONS CAREFULLY AND FOLLOW THEM ACCORDINGLY. IF YOU DO NOT COMPLY, YOUR REQUEST WILL NOT BE HONORED.

1. You can only submit requests for THREE (3) MASSES PER FAMILY. MASS REQUESTS WILL ONLY BE TAKEN FROM PARISHIONERS, OR IF YOU ARE A NON-PARISHIONER, THE MASS MUST BE FOR A CURRENT OR FORMER PARISHIONER.
2. You MUST list your first date choice and ALSO an alternate date in the event your first choice is already taken. If you only list one choice and that date is already taken, your mass will be scheduled for the next available date. This must be done for EVERY mass request. MAKE SURE YOU CIRCLE THE TIME REQUESTED.
3. MASS TIMES ARE SATURDAY 6:00PM, AND SUNDAY 8:00AM AND 9:30AM.
4. Masses are scheduled on a first-come, first served basis. NO MASSES ARE AUTOMATICALLY GRANDFATHERED IN. NO MASSES WILL BE SCHEDULED OVER THE TELEPHONE TO AVOID ERRORS. You must complete the attached form and include it with your stipend. The stipend for masses is \$10.00.
5. ***** PLEASE NOTE WELL: The mass schedule fills up VERY QUICKLY. Many people wait until a week or so before their loved one's birthday/anniversary and then try to schedule a mass only to find that there are no masses available. DON'T LET THIS HAPPEN TO YOU!!! Schedule your masses as soon as possible.
6. The sanctuary candle is only allowed for 1 mass per family and the stipend for the sanctuary candle is \$5.00. If you are requesting the sanctuary candle, please indicate which mass you want the candle to coincide with. Also, list an alternate date in case your first choice is taken.

GOOD SHEPHERD PARISH
2024 MASS INTENTION REQUEST FORM

(ALL REQUESTS MUST BE SUBMITTED ON THIS FORM. PLEASE PRINT CLEARLY.)

Your Name: _____ Phone: _____

I am requesting a mass for _____

Requested by (Please print clearly exactly how you want it to read in the bulletin):

My first choice (List date, then circle time): _____

6:00PM Saturday 8:00AM Sunday 9:30AM Sunday 8:00AM Weekday

My second choice (List date, then circle time): _____

6:00PM Saturday 8:00AM Sunday 9:30AM Sunday 8:00AM Weekday

I am requesting a mass for _____

Requested by (Please print clearly exactly how you want it to read in the bulletin):

My first choice (List date, then circle time): _____

6:00PM Saturday 8:00AM Sunday 9:30AM Sunday 8:00AM Weekday

My second choice (List date, then circle time): _____

6:00PM Saturday 8:00AM Sunday 9:30AM Sunday 8:00AM Weekday

I am requesting a mass for _____

Requested by (Please print clearly exactly how you want it to read in the bulletin):

My first choice (List date, then circle time): _____

6:00PM Saturday 8:00AM Sunday 9:30AM Sunday 8:00AM Weekday

My second choice (List date, then circle time): _____

6:00PM Saturday 8:00AM Sunday 9:30AM Sunday 8:00AM Weekday

I want to request the sanctuary candle for the Mass dated _____.

My second choice is the Mass dated _____.

Note: Sanctuary candle is only allowed for 1 mass per family.